

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP Board of Trustees <u>Special Meeting Township Building Improvements</u> Tuesday, July 14, 2015 at 8:00 a.m. Yankee Springs Township Hall 284 North Briggs Road, Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p>FINAL MINUTES Page 1 of 2 APPROVED as corrected (page 2) Aug. 13, 2015</p>														
<p>Meeting called to order at 8:00 AM by Supervisor Englerth. <u>PLEDGE OF ALLEGIANCE</u> <u>Roll Call:</u> Present: Jerkatis, Lippert, Rottschafer, Campbell, Englerth. <u>All Present</u> <u>Also Present:</u> Sandy Marcukaitis, Frank Fiala, Marge VanderMeyden, Paul Heystek, Nancy Near, Alice Jansma <u>No Visitors</u></p>	<p>PLEDGE CALL TO ORDER ROLL CALL</p>														
<p>PURPOSE OF MEETING: To discuss procedure for going forward with renovation and addition of township hall/office as referred to in Feb. 20, 2012 Plans by Fleis & VandenBrink.</p>	<p>PURPOSE OF MEETING:</p>														
<p>Initial Discussion: All participants were asked what they would like to see happen with the building:</p> <table border="0"> <tr> <td>*One-on-One space</td> <td>*Room to layout drawings/blueprints</td> </tr> <tr> <td>Space for technology/computers</td> <td>*Run phone lines/computer lines with new construction</td> </tr> <tr> <td>*Work area</td> <td>*Place for private meetings</td> </tr> <tr> <td>*More storage</td> <td>*Resolve reno needs under current roof</td> </tr> <tr> <td>*Conference room w/phone & computer</td> <td>*More space</td> </tr> <tr> <td>*A Separate Office for Supervisor</td> <td></td> </tr> <tr> <td>*Lock on Treasurer's door for security</td> <td></td> </tr> </table> <p>Other Discussion: It was noted that Trustees Campbell and Rottschafer, as well as, Supervisor Mark Englerth, were not on the Board when the original plan of 2/20/12 (with 1,120 sq. foot addition) was approved. (Reference: BOT minutes of 4/12/12- pg. 4). M. Englerth mentioned the fire station having a meeting hall that is vacant about 98% of the time. Roger Rottschafer commented that he has to use the fire station for private meetings. John Jerkatis commented that he doesn't disagree with any issues mentioned. However, he feels that the current township hall is 40 x 48. If half of this space is used for offices, we should be able to get along with the space left for township hall events. Jerkatis noted other townships that have less hall space than Yankee Springs' township hall. Voting facilities were discussed. Other spaces were mentioned as Gun Lake Community Church or Camp Manitou-lin for voting purposes.</p>	*One-on-One space	*Room to layout drawings/blueprints	Space for technology/computers	*Run phone lines/computer lines with new construction	*Work area	*Place for private meetings	*More storage	*Resolve reno needs under current roof	*Conference room w/phone & computer	*More space	*A Separate Office for Supervisor		*Lock on Treasurer's door for security		
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Employee Nancy Near inquired as to the amount of acreage at the fire station, and felt with the ample room available, the township should get a proposal on building a new building.

Motion was made by Rottschafer with support from J. Lippert to request Fleis and VandenBrink to get preliminary numbers (estimate) of what the design plan of 2/20/12 would cost. (Reasoning: Currently we have no idea what dollar amount we are talking about). ROLL CALL: Campbell – yes, Jerkatis- no, Lippert- yes, **Rottschafer-yes**, Englerth- yes. YES: 4, **NO: 1**. MOTION CARRIED.

(Discussion called for by Jerkatis who noted that the general public should be present for this meeting. Also the price of Fleis and VandenBrinks' work was questioned.)

Further Discussion:

The consensus was to get the ceiling repaired in Dan's (the Assessor) office and above the Supervisor's cubicle. (All were in agreement). Some of the insurance money would be used for this repair.

Further discussion occurred on moving offices out into the township hall for these repairs; having a General Contractor come and do a "walk-through" making suggestions, and giving an estimate.

FINAL DISCUSSION:

R. Rottschafer will go to his General Contractor (currently working on Roger's company's building) for a price estimate. This general contractor will meet with Mark and possibly John to go over the building project.

*Nothing will be done with the ceilings at this time.

It was noted that the job will have to go out for competitive bid.

A future meeting will be scheduled after the general contractor comes with information. R. Rottschafer will contact Pioneer for estimate –including furniture.

Motion by Rottschafer with support from Englerth to **RESCIND** previous motion to go to Fleis & VandenBrink for a preliminary price on renovation and addition to the township building. All ayes. MOTION CARRIED.

ADJOURNMENT:

Motion to adjourn by Mark Englerth at 9:01 a.m. was supported and approved by all. MOTION CARRIED.

Approved draft 7-23-15 Minutes approved on Aug. 13, 2015

by: _____

Janice Lippert, Township Clerk

Date

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Special Mtg.
7-14-15 8 am

Motion to request Fleis and VandenBrink to get preliminary numbers (estimate) of what the design plan of 2/20/12 would cost. MOTION CARRIED.

Motion to **RESCIND** previous motion to go to Fleis & VandenBrink for estimate. Motion Carried.

ADJOURNMENT

Deb Mousseau
Recording Secretary
July 14, 2015